

Phelps Chamber of Commerce Meeting  
Tuesday February 2<sup>nd</sup>, 2010  
Place: Phelps Town Hall

Present: Cindy Spurgeon, Jeanne Brown, Tuckey Requa, John Huza, Delnice Hill, Mary Ann Bickler

Absent: Marti Primich, Connie McArdle

Also present: Steve Waier, Jesica Retzleff, Rick Brown, Tricia Unseth (Aspirus)

Agenda:

1. Call to Order – Meeting was called to order at 6:04 PM by Vice President, Delnice Hill.
2. Verification of Public Notification – verified.
3. Approval of January minutes – Brown motion to approve / Huza second. Approved
4. Director's Report – Bickler. Written report submitted. Discussion points follow:
  - a. We have no official logo. Suggest Student contest to design chamber logo. Hill to pursue this idea at school
  - a. We need letterhead. MaryAnn will research getting letterhead printed – pricing.
  - b. Board wants new logo and letterhead ready by the March meeting
  - c. Bickler should get a name tag and business cards.
  - d. 4 new members, including Conserve School.
    1. Conserve School has set aside \$1000 to sponsor events in Phelps that fit into their mission
  - e. Vilas Cty Health Dept License Info – anyone who rents space/cottages, etc., needs annual license. This info should be put out to our members in lodging business.
  - f. Bickler approached by man who runs gold fish game at the 4<sup>th</sup>. Yes, invite him back.
  - g. Bickler reports problems with the office laptop. Is taking it for repair on Wednesday.
  - h. Hill motion / Huza second to approve Director's Report. Approved.
5. Treasurer's Report – Spurgeon – no report due to computer issues.
6. Office Needs – Bickler reported on items needed to make the office work better.
  - a. Shelves on wall for storage. Everyone, look to see if you have any shelving.
  - b. Outdoor signage
    1. Huza spoke with the bank. They can do a vinyl sign for free.
    2. Talk with Wolf Track about a permanent sign
  - c. Something with drawers – Everyone, look to see if you have anything with drawers.
  - d. Microwave – does anyone have one to donate?
7. Computer Back-up – Marti by way of handout.
  - a. At present, we have no standardized method of backup
  - b. Waier suggested Carbonite.com, which charges a \$55.00 annual backup fee.
  - c. Added level of safety since backups are off site
  - d. Requa motion / Spurgeon second to approve expenditure of \$55 per year for system backup at Carbonite.com. Motion carried.
8. Radar Run – Marti by way of handout
  - a. Are we ready?
  - b. We still need a tent.
  - c. Bickler to check on price for renting one or two tents (back up plan!)

- d. We still need two more starters – 9am – 3 pm
  - e. Jill and SLP are getting more flags
  - f. Add a sign at 17 and 45 advertizing event, also in Conover and Land o' Lakes.
  - g. Signs for parking/track designation. Requa and Spurgeon
9. Moving forward after the Radar Run – Marti by way of handout
- a. Exploring the Smelt Fry
    - 1. we need to set the date. –
    - 2. Board suggests May 15 or 22.
      - a. Talk with Don Olberg to get a better idea of when the smelt run
  - a. June Town Open House
    - 1. Waier suggest we put together a special joint meeting with the Town Board.
    - 2. Huza and Waier will set joint meeting date at this Monday's town board mtg.
    - 3. Tentative date June 19
    - 4. Take a look at budget
    - 5. Begin putting together invitation list.
10. Pine Valley Business Center Lease Offer – Marti by way of handout
- a. tabled for further discussion until next meeting
    - 1. Museum has already signed a lease
    - 2. Might we help put together an artists cooperative to occupy the space at Boundary Waters?
11. New/Old Business
- a. Northern Waters Archery should be listed on the website and in the guide.
  - b. Can we change our meeting time to 5pm. Put on next month's agenda.
12. Next Meeting Reminder- March 2<sup>nd</sup>.
13. Adjourn Requa motion to adjourn / Spurgeon second. Meeting adjourned at 7:17pm

Respectfully submitted;  
Tuckey Requa  
Member of the Board